



Authorization for Pick Up

North Cross will not release your child to anyone who you have not included on this 'Authorization for Pick Up' form unless they are listed as parents/guardians/emergency contacts on previous documents.

If regular pick up person changes: If someone on your authorized list will be picking up, please make us aware of the change so we will know who to expect.

Picture I.D. Required: Please notify the person on your list that a picture I.D. will be asked for by the teacher prior to releasing your child, so be sure to bring it in with them.

If the pickup person is not on your authorized list: We will require a written note or phone call submitted before the end of the school day authorizing the non-listed person to pick up. You will be notified immediately if someone not on your list comes to pick up your child and we have not received a note with your authorization.

Please Note: We know that emergencies and unusual situations happen. All of these precautions for releasing students are to ensure your child's safety and are not meant to cause any inconvenience for parents. We appreciate your understanding and cooperation with our policies.

If changes need to be made to this list during the course of the school year, please come by the office to make the adjustments.

Student's Name: _____ **Parent's Signature:** _____

I authorize the persons listed below to pick up my child from North Cross.

**You do not need to list parents/guardians/emergency contacts listed on previous documents.*

Name:	Phone:	Relationship:
Name:	Phone:	Relationship: